

**Registration In-House Date: March 1 – March 7, 2007**

**Registration Open to the Public: March 8, 2007**

**In Person Registration Only**

**Information\Forms to be included at time of registration:**

1. Completed and signed Registration Form - All of the information on the registration form must be completed in order for your form to be processed.
2. A Non-Refundable Registration Fee of \$30 per family (\$25 for returning families) plus the fee for September is required with registration forms Dated: May 1, 2007
3. Signed Withdrawal of Service Policy and Procedure Form to be returned. If your child\children attended FUN School last year we will have this form on file, therefore not required.
4. Signed Photo Consent and Excursion Consent Form to be returned.
5. For new children to FUN, bring two photocopies of the Child's immunization Records. These need to be attached to the Region of Peel Immunization Records for Child Care Facility Form (Pick up from office). For returning children, please be sure we have an undated copy of the Child's Immunization Record.

**Please note:**

- ✓ If you decide to withdraw your child from FUN School, and inform the School of your withdrawal before July 31<sup>st</sup> your fee for September will be reimbursed, however, you will forfeit the registration fee. **NO reimbursements will occur after July 31<sup>st</sup>, 2007.**
  - ✓ **IT IS A FUN SCHOOL REQUIREMENT TO SUBMIT NINE (9) POST DATED CHEQUES**, to be dated the first of each month. (Oct - June). The September fee is to be paid at time of registration. Alternatively you may pre-pay in three (3) installments, Oct. - Dec., Jan. - March, and April - June. We also offer a Pre-authorized Payment Plan. If you wish to use this method, you will need to complete a Pre-Authorized Payment Plan Form and attach a void cheque. The fees will then be taken out of your account on the first day of the month from October to June.
  - ✓ **NO REDUCTION IS MADE FOR ABSENTEEISM.** Any parent withdrawing their child for any period must pay the full fee or risk losing the child's spot. However, if a child is ill for one full month and a doctor's note is supplied, a holding fee of 50% will be required to hold the child's spot. If a child is withdrawn and 30 days notice is given, all post dated cheques will be returned for those whole calendar months which have been prepaid and which follow the time of withdrawal after the required 30 days notice has been served. There will be no refunds for part of a month.
  - ✓ There will be a \$15 charge levied on all N.S.F. or returned cheques.
  - ✓ FUN Bus service, Lunch and Afterschool Program are for Kindergarten children only. Please speak to Linda Nolan regarding these services. Phone (905) 274-4386
- THANK YOU FOR YOUR INTEREST IN FUN SCHOOL – LINDA NOLAN, SUPERVISOR